

MINUTES
MCC-Portland
Board of Directors
DATE: 07/11/2018

Opening Prayer/ Reflection	BOD Present and observers offer a prayer for the well being for Rev. Nathan Meckley.
Call to order	7:05 PM
Lightning Round	Completed
Approval of the Agenda	Motion made to approve the agenda with amendments made by Jody Beal and seconded by Enrique Andrade. Motion carries.
BOD Members Present	Kelly McFarland, Jody Beal, Enrique Andrade, Vicki Sharp-Zook, Terry Furman, Patti Ostendorp, Michael Whitaker, John Larsen, Mason Briquer.
Observers	Mitch Harmon-Eaton, William Davis, Charles Donald, Betty Nelson
BOD Members Absent	Rev. Nathan Meckley, John Larsen had to leave midway of the meeting.
MCC-Staff Present	N/A
Appreciations	Kelly McFarland and Kimberly Brown for guest preaching. Paul Nickel for being an office volunteer. Mike Smith for volunteering for Pride and cleaning.

CONSENT AGENDA

Observers comments: William Davis, AA and Food pantry chairs. Mitch Harmon-Eaton regarding information about sale of building.

REPORTS

Minutes: Motion to accept the minutes as corrected, made by Jody Beal and seconded by Enrique Andrade. Corrections pointed out and general discussion. Motion carries.

Pastor's Report: None this BOD meeting

Treasurer's Report: Motion to accept the Treasurers report, made by seconded by John Larsen seconded by Mason Briquer. General discussion. Motion carries.

Board Teams

1) Building Team. (Mason Briquer): Mason is still working on getting estimates of roofers.

2) Stott Estate. Update moved to discussion item.

3) Refinance Team. Charles Donald update on financing and general discussion about balloon payment and perhaps change of bank checking account.

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CONSENT AGENDA

4) Lay Delegate. Moved to discussion items

5) Church Size Summit Report. Michael Whitaker. Michael Whitaker passed the 2010 Church size suit documents. Discussion moved for the August BOD meeting.

6) Building Search. Kelly McFarland, the team will meet during the week of 7/16 through 7/20.

7) Donor Contact team. Enrique Andrade. The clerk of the board (me) has reached out to the denomination for advice and the team is working on the language of the donor contact. more to follow.

DISCUSSION/ACTION ITEMS

Building Search & Sale. Listing Our Building: A discussion of guidelines and procedures. Kelly McFarland. Reviewed process of selecting realtors, and updated the board about upcoming meetings with commercial realtors. The team would interview the possible realtors and bring forth a candidate to the board. General discussion.

Motion by Kelly McFarland for the BOD to create a negotiating team, consisting of Jody Beal, Kelly McFarland, and Betty Nelson. This team would negotiate the listing agreement and the terms of the sale of the building, and the future renting/lease contract. This team would also vet realtors and recommend 2 for the BOD during the August 2018 meeting. Seconded by John Larsen. Motion Carries.

Stott Estate, disbursement Jody Beal. Proposed different ways in which the Stott Estate money can help with our expenses. Jody proposed to pay off the State of Oregon's back payroll taxes owed, and asked for other ideas and proposals from the BOD. General discussion.

Motion by Kelly McFarland that the BOD instruct Jody Beal as treasurer to negotiate a payment the balance of the state of Oregon payroll tax account out of the balance of money of the Stott estate. Mason Briquer seconded. 7 voted yes, 1 no by Michael Whitaker.

Lay Delegate, Vicki Sharp-Zook / Kelly McFarland. MCCP has 1 vacant delegate position, Kelly McFarland proposes to have conversations with Gail Bumula and David Dishman to propose someone for the BOD to appoint during the August '18 BOD meeting.

Check Signatures, Vicki Sharp-Zook/Jody Beal. BOD will continue to have 10 authorized signatures.

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DISCUSSION/ACTION ITEMS

Building Security, Kelly McFarland. MCCP has had several breaches of security. Kelly McFarland had a conversation with Cory Madie in regards to different security options which proposes having a way to separate the two levels. More information to follow on costs and team who will do it. Kelly McFarland will have more information and plan to proceed at the August 8, 2018.

Establishing a Pastor Review process. Michael Whitaker proposed to follow last year's process. Pastor's review team, Vicki Sharp-Zook, Terry Furman, and John Larsen are proposed as the team members.

Kelly McFarland moves that Terry Furman, Michael Whitaker, Vicki Sharp-Zook, Terry Furman and John Larsen form the pastor review team following last years review process, and completed by the October 2018 BOD meeting, Vicki Sharp-Zook seconded. Motion Carries.

Closing Comments

Lightning round for BOD members and observers. Completed.

EXECUTIVE SESSION

1 Item.

Came out of executive at 9:17 PM. Motion to adjourn by Jody Beal seconded by Mason Briquer. Motion Carries.

TO DO LIST	Person Responsible:
Next BOD meeting	08/08/2018
Next BOD meeting prayer/devotion	Jody Beal
Next BOD meeting moderator	Rev. Nathan Meckley
BOD COUNTING DUTIES	08/05/2018 Vicki Sharp-Zook / Patty Ostendorp 08/12/2018 Terry Furman / Michael Whitaker 08/19/2018 Mason Briquer / Enrique Andrade 08/26/2018 John Larsen / Michael Whitaker

Respectfully Submitted by:
 Enrique E. Andrade
 Clerk of the Board