

**MINUTES**  
**MCC-Portland**  
**Board of Directors**  
**DATE: 11/14/2018**

Opening Prayer/ Reflection	Kimberly Brown, and Wave Mead lighted the candle
Call to order	7:05 PM
Lightning Round	Completed
Approval of the Agenda	Motion Made to approve the agenda with amendments made by Jody Beal and seconded by Kimberly Brown. Motion carries.
BOD Members Present	Rev. Nathan Meckley, Jody Beal, Enrique Andrade, John Larsen, Vicki Sharp-Zook, Wave Mead, Kimberly Brown, Terry Furman
Observers	Mitch Harmon-Eaton
BOD Members Absent	Kelly McGarland, Mason Briquer
MCC-Staff Present	N/A
Appreciations	Mitch Harmon-Eaton, Cherie Jameison, Mark Kille, Cory Madey, Brian Giblin

**CONSENT AGENDA**

**REPORTS**

Minutes: Motion to receive the minutes as corrected made by Vicki Sharp-Zook seconded by Wave Mead. 2 abstention by Kimberly Brown and Wave Mead. Motion Carries.

Pastor's Report: Motion to accept the Pastor's Report as presented made by Jody Beal and seconded by Kimberly Brown. Motion Carries.

Treasurer's Report: (Note: Specific request to get a bank statement of the Emergency Fund that meets Confidentiality and Accountability needed for a full financial report for the Board). The Treasurer will work with the administrator of the Emergency fund for future reporting.

Motion to accept the Treasurer's Report as presented made by Kimberly Brown seconded by John Larsen. Motion carries

**Board Teams**

1) Building Team. Roof repair update needed and finance of that repair pending.

2) Refinance Team. Motion to abate the work of the re-finance team until 03/01/2019 made by Kimberly Brown, seconded by John Larsen. Motion Carries

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**DISCUSSION/ACTION ITEMS**

Confirm ongoing BOD meeting days/times. By Consensus the BOD meetings will continue to be on the second Wednesday of the month at 7:00 PM.

Discuss draft BOD covenant and BOD retreat. Possible dates for BOD retreat: Saturday 12/08/2018, or Saturday 12/15/2018. Location to be determined. Covenant discussion, the BOD will be presented with a final draft in the December 2018 BOD meeting. Feedback will continue as we refine this covenant.

Discuss/elect BOD officers (Terms for the newly elected BOD members will be tabled to the December 2018 BOD meeting to make sure sure all BOD members are present) Wave Mead has volunteered to maintain a master calendar for the BOD.

Officers Nominees for 2018-2019:

- Vice Moderator: Kelly McFarland
- Treasurer: Jody Beal
- Assistant-Treasurer: Vicki Sharp-Zook
- Clerk: Enrique Andrade

Motion made by Rev. Nathan Meckley that the nominees for BOD Officers be Kelly McFarland (Vice Moderator), Enrique Andrade (Clerk), Jody Bean (Treasurer) and Vicky Sharp-Zook (Assistant Treasurer), seconded by Kimberly Brown. Motion Carries.

Motion to approve authorized signers.

Motion made by Jody Beal that: Kelly McFarland, Enrique Andrade, Vicki Sharp Zook, Wavell L. Mead, John Larsen, Jody Beal, Kimberly Brown, Terry E. Furman and Mason Briquer be authorized to sign checks for both the operating and emergency bank accounts, seconded by Kimberly Brown. Motion Carries.

Any Harvest Dinner recap needed? None at this time.

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**DISCUSSION/ACTION ITEMS**

Discussion / action on agreement with Colonial Heights Presbyterian from Pastor's report. General discussion of ministries, and budgeting. More information about negotiations will be forthcoming to the BOD.

Motion to provide the appropriate 90 day notification to the Hand Up Project that MCC Portland will need to modify or execute a new partnership agreement of the terms set forth in the partnership agreement of 06/13/2018 made by Kimberly Brown, seconded by Jody Beal. 1 abstention from John Larsen. Motion Carries.

Motion by John Larsen to authorize Rev. Nathan Meckley and Kelly McFarland to complete the negotiation with Colonial Heights Presbyterian and to sign such agreement pending review by Kimberly Brown and Jody Beal, seconded by Terry Furman. Motion Carries.

Revisit Building Security protocols. Wave Mead has volunteered to help lead the exploration of training and coordination for this issue.

Further discussion on disposition of proceeds from building sale. The previous BOD commends to the new BOD the commitment to honor our financial obligations including tithes to UFMCC. Plan has been outlined in previous BOD mmeetings.

Annual membership review (5 minutes) Final update.

Staff and Volunteer love offering.

Motion for the BOD to approve a love offering for the Christmas season to staff and volunteers made by Kimberly Brown seconded by Terry Furman. Motion Carries.

**FOR FUTURE DISCUSSION/ACTION- Not on agenda for this meeting**

Disposition of the proceeds from the sale of the building.

Preparations for move when the building is sold.

Master Calendar preparation for BOD members.

**EXECUTIVE SESSION**

1 ITEM. End of Executive session at 9:45 PM.

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**Closing Comments**

Lightning round for BOD members.

Motion to adjourn by John Larsen and seconded by Kimberly Brown. Motion Carries.

<b>TO DO LIST</b>	<b>Person Responsible:</b>
Next BOD meeting	12/12/2018
Next BOD meeting prayer/ devotion	TBA
Next BOD meeting moderator	Rev. Nathan Meckley
BOD COUNTING DUTIES	12/02/2018 Enrique Andrade / John Larsen 12/09/2018 Terry Furman / John Larsen 12/16/2018 Kimberly Brown / Wave Mead 12/23/2018 Kimberly Brown / Terry Furman 12/30/2018 Terry Furman / Enrique Andrade

Respectfully Submitted by:

Enrique E. Andrade  
Clerk of the Board