

**MINUTES**  
**MCC-Portland**  
**Board of Directors**  
**DATE: 01/09/2018**

|   |  |
|---|--|
| Opening Prayer/Reflection   | Terry Furman (lit the candle). John Larsen opened us in prayer   |
| Call to order   | 7:04 PM  |
| Lightning Round   | Rev. Nathan Meckley, yielded his time to Patty Ostendorp, who shared with us the gift of a painting of an angel given to us by a member of the community.        |
| Approval of the Agenda  | Motion made to approve the agenda with amendments made by Kelly McFarland and seconded by Janie Zimmerman<br>Motion carries.                                     |
| BOD Members Present   | Rev. Nathan Meckley, Kelly McFarland, Jody Beal, Vicki Sharp-Zook, Terry Furman, Enrique Andrade, John Larsen, Michael Whitaker, Janie Zimmerman, Mason Briquer. |
| Observers   | Patty Ostendorp, Carolyn Hammett   |
| BOD Members Absent  |  |
| MCC-Staff Present   | N/A  |
| Appreciations   |  |
| <b>CONSENT AGENDA</b>   |  |
| <b>REPORTS</b>  |  |
| Minutes: Motion to accept the minutes as corrected, made by John Larsen seconded by Jody Beal. Corrections pointed out and general discussion. Motion carries |  |
| Pastor's Report: Motion to accept the report as corrected, made by Enrique Andrade seconded by Kelly McFarland. General questions. Motion carries.            |  |
| Treasurer's Report: Motion to accept the report as presented, made by Janie Zimmerman seconded by Terry Furman. General Discussion. Motion carries            |  |

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COMMENTS FROM OBSERVERS:

Patty Ostendorp (2 Questions)

#1 Based on her experience there are other Board meeting in which their minutes in other organizations that are more detailed. Patty would like to recommend that the minutes be more detailed.

#2 The membership review letters, has the BOD contacted the folks who are no longer coming. What is the process to follow up with them? We need to follow up with inactive members to find out why they chose to not come.

**Board Teams**

1) Building Team. (Mason): UPDATE: gutter cleaning. Howard Johnson was paid for the \$200.00 for cleaning the gutters and will meet with Mason to look at the work that needs to be done and provide a different bid for the roof work that needs to be done.

2) MCCP By-laws team. (Enrique): Moved to discussion items.

3) Stott Estate. Update. Moved to Discussion Items

4) Refinance Team. UPDATE

5) Building Search. ***Moved to Discussion***

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**DISCUSSION/ACTION ITEMS**

MCCP By-laws, Enrique/Jody Beal:

**ARTICLE VI – BOARD OF DIRECTORS:**

**B. Responsibilities** – The Board of Directors shall be responsible for providing the church with a set of Bylaws, and for submitting the approved Bylaws to UFMCC. The Board of Directors shall also have charge of all matters pertaining to the documents of legal organization and incorporation, strategic planning, church policy, church property, risk-management, and physical and financial affairs of the church. The Board of Directors shall also be responsible for collecting and disbursing funds, keeping adequate church records, and making timely reports to the Congregation and UFMCC. The Board of Directors shall also put into place a nominations process for all elected positions.

Motion to propose this language as an amendment to the local church by-laws to the congregation made by Kelly McFarland and seconded by John Larsen. Motion Carries.

**H. Quorum** – No less than a majority of the members of the Board of Directors, including the Moderator, must be present in order to transact business. If the Moderator is unable to attend, a meeting of the Board of Directors may be conducted with the consent of the Moderator; in such instance, no less than a majority of the members of the Board of Directors must be present. If the Moderator is incapacitated or otherwise unable to consider granting consent, no less than a majority of the members of the Board of Directors, including the Vice-Moderator, must be present.

Motion to adopt this language as an amendment to the local church by-laws to the congregation made by John Larsen, seconded by Kelly McFarland. Motion Carries.

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**DISCUSSION/ACTION ITEMS**

MCCP By-laws, Enrique/Jody Beal: (continued).

**ARTICLE VI – BOARD OF DIRECTORS:**

**J. Discipline – The church cannot condone disloyalty, unbecoming conduct, or dereliction of duty on the part of any member of the Board of Directors. Therefore, the Board of Directors may remove by a majority vote of the full Board of Directors any of its members guilty of the above, with the exception of the Pastor who must be disciplined in accordance with the UFMCC Bylaws. A petition submitted to the Clerk and signed by twenty-five percent (25%) of the Members in good standing of the congregation may also initiate such a procedure.**

**RIGHT TO APPEAL**

**Right to appeal – The decision of the Board of Directors is not subject to appeal.**

Motion to table this discussion or further discussion with the BOD-subcommittee and brought to the 2/2018 BOD Meeting made by Enrique Andrade, seconded by John Larsen. Motion Carries.

Building Search Team discussion. Kelly McFarland, presented documents outlining the process for the creating of this team. Team members Wave Meade, Nikki Johnson John Larsen, Jim White and Kelly McFarland. Team Motto “Anything can Happen” brought forth by Kelly McFarland. There is a need for a couple of additional members to help in this process.

Building Safety and Evacuation Plan. Rev. Nathan (UPDATE). Attended safety training/presentation by Assistant Police Chief Davis re: active shooters in church settings held at St. John the Evangelist Episcopal Church in Milwaukie. Rev. Nathan will explore bringing this presentation to MCCP with a select group of people and will update the BOD as to dates and times.

Revitalization Program Follow up: Rev. Nathan Meckley has had conversations with Rev. Lisa Heilig about our excitement to start but we do not know where to start.

Proposed activities and steps:

- January 21: MCCP Anniversary Sunday. Introduce and kick-off (re)vitalization process.
- February-March (Feb 14-Easter on April 1): Lenten small groups designed to initiate and prepare revitalization; multiple groups; 5-6 sessions each. I’m currently reviewing books and formats Rev. Heilig suggested for these groups.
- April (post-Easter): a short congregational retreat (3-4 hours) to share insights and inspirations from the Lenten groups and introduce next steps.

Rev. Nathan will follow up and will seek the support of current and past BOD members and congregants.

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| <b>DISCUSSION/ACTION ITEMS</b>  |   |
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| <p>Revitalization Program Follow up: Enrique followup planning and ideas. Instagram the Brian Smith Memorial congregational Instagram submissions, and MCCP community history of LGBT PDX. As the revitalization program develops we shall see if these are pertinent projects to undertake. More to follow.</p>  |   |
| <p>Stott Estate follow up: Disbursement of funds. We are expecting 20k - 25k from the estate. Kelly McFarland proposes to pay UFMCC \$8000.00 (\$4000 for arrears and \$4000 for 2018 in advance). Other issues and proposals were discussed as to what to do. There will possibly be an actual check in February 2018. The BOD will still prayerfully continue to discuss and plan as to what will be the most sound way to invest those funds. Continued to the 2/2018 BOD meeting.</p> |   |
| <p>Janie Zimmerman, moving to Virginia and will reluctantly will have to withdraw from the Board of Directors. The BOD needs to consider an appointment. Rev. Nathan Meckley advised that we shall have to appoint a self identified female to meet current by-laws requirement.</p>  |   |
| <p>The BOD will send suggestions for BOD members before for appointment to the Clerk that will be vetted and the names will be presented to the BOD in the meeting in February. In February the names will presented to the BOD for discussion in executive session.</p>  |   |
| <p>Staff financial holiday gifts. UPDATE moved to executive session.</p>  |   |
| <p>BOD Covenant. UPDATE completed at this BOD meeting.</p>  |   |
| <b>Closing Comments</b>   |   |
| <p>Lightning round for BOD members and observers.</p>   |   |
| <b>TO DO LIST</b>   | <b>Person Responsible:</b>  |
| Next BOD meeting  | 2/13/2018   |
| Next BOD meeting prayer/devotion  | TBA   |
| Next BOD meeting moderator  | Rev. Nathan Meckley   |
| BOD COUNTING DUTIES   | 02/04/2018 John Larsen/Terry Furman<br>02/11/2018 John Larsen/Mike Whitaker<br>02/18/2018 Vicki Sharp-Zook/Enrique Andrade<br>02/25/2018 Terry Furman/Enrique Andrade |

Respectfully Submitted by:

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Enrique E. Andrade  
Clerk of the Board  
MCC-Portland Q

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**EXECUTIVE SESSION**

1 item. Consensus was reached on the distribution of holiday funds.

Motion to adjourn made by Terry Furman, seconded by John Larsen. Motion Carries.